

GRANT APPLICATION

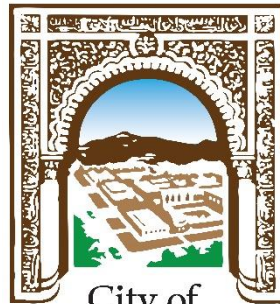
WaterSMART Small-Scale Water Efficiency Projects for Fiscal Year 2024 and Fiscal Year 2025 Funding Opportunity No. R24AS00059

PROJECT TITLE:

Improving Water Efficiency with Advanced Metering Infrastructure

Submitted by:

City of Alhambra, California
January 16, 2024



City of
Alhambra

Applicant Address:

City of Alhambra
111 S. First Street
Alhambra, CA 91801-0511

Project Manager:

David Dolphin
Deputy Director, Utilities Department
City of Alhambra
68 S. First Street,
Alhambra, CA 91801
ddolphin@cityofalhambra.org
(626) 300-1571

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SECTION 1. TECHNICAL PROPOSAL

A. EXECUTIVE SUMMARY

Date:	January 16, 2024
Applicant Name:	City of Alhambra
City:	Alhambra
County:	Los Angeles
State:	California
Applicant Eligibility:	Category A
Project Manager:	David Dolphin Deputy Director, Utilities Department – City of Alhambra 68 S. First Street, Alhambra, CA 91801 ddolphin@cityofalhambra.org (626) 300-1571
Project Name:	Improving Water Efficiency with Advanced Metering Infrastructure
Grant Funding Request:	\$100,000
Non-Federal Matching Funds:	\$109,237
Total Project Costs:	\$209,237
Estimated Project Start Date:	March 1, 2025
Estimated Completion Date:	February 28, 2026
Project Duration:	1 year
Located on Federal Facility:	No

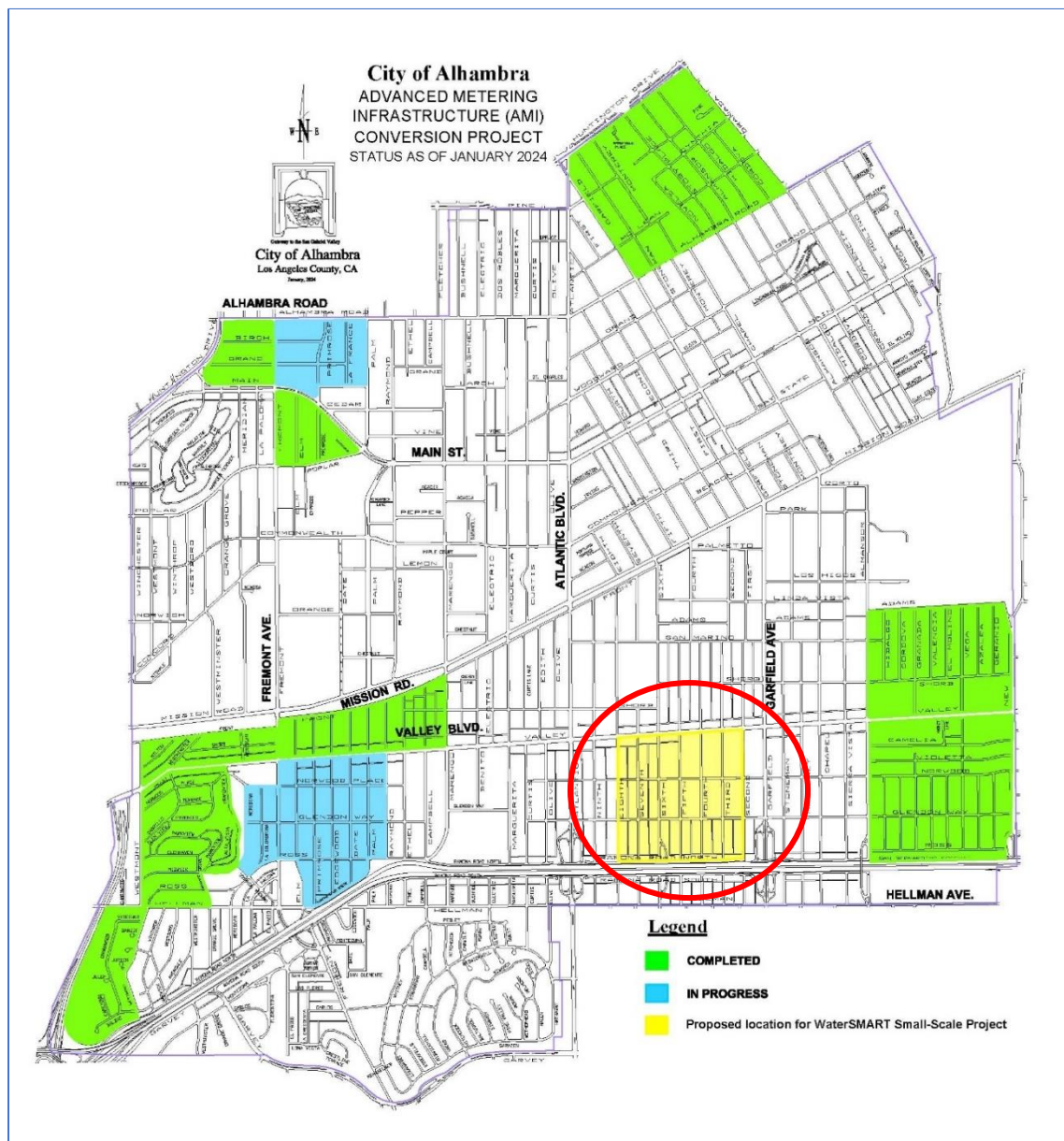
The City of Alhambra (“City”) is requesting funding to replace and upgrade 458 individual water meters with new Advanced Metering Infrastructure (AMI) meters and associated hardware and software. The Improving Water Efficiency with Advanced Metering Infrastructure Project provides highly accurate, real-time meter reading capabilities and enhanced customer awareness to reduce water loss, increase water use efficiency and improve water system resilience. The project delivers customer access to a secure online portal to view and track water usage and demand, which will further improve water conservation and water use awareness. Conservatively, the project is expected to result in a water savings of approximately 8 acre-feet/year (AFY) by upgrading older water meters with new, more efficient “Smart Meters.” During the 20-year life cycle of the new meters, the project’s outcomes produce an estimated 160 AFY of water savings.

The proposed project expands and enhances city-wide effort to upgrade all 18,652 meters and service connections in the service area with AMI technology. As of December 2023, 5,200 meters (about 28%) have been upgraded to AMI in the City’s service area. The project is included in the City of Alhambra 2020 Urban Water Management Plan and the City’s Capital Improvement Plan. The project will help reduce impacts of climate change through energy savings in water production and distribution as well as reduced carbon emissions resulting from fewer vehicle miles.

B. PROJECT LOCATION

The Improving Water Efficiency with Advanced Metering Infrastructure Project is located in the city of Alhambra, which is approximately eight miles east of downtown Los Angeles, in Los Angeles County, California. The City is adjacent to the cities of Los Angeles, Monterey Park, San Gabriel, South Pasadena and San Marino.

The project will upgrade 458 existing water meters to AMI technology within the City’s water service area. The project latitude is approximately 34°04’40.6”N and the longitude is approximately 118°7’ 38.8”W. See map below for the project location in yellow. The green and blue areas show locations where AMI conversion has been completed (in green) or will be completed by this project’s commencement (in blue).



C. TECHNICAL PROJECT DESCRIPTION

The Improving Water Efficiency with Advanced Metering Infrastructure Project will upgrade 458 existing water meters with AMI technology across the City of Alhambra service area. The AMI systems will enable water use data to be wirelessly transmitted, and remotely collected. The project will also implement an online customer portal for individual access to real-time water use data. Upgrading the meters with AMI will provide numerous water management benefits. Water savings will result by (a) improved accuracy of water metering, (b) facilitated leak detection and more transparency of water meter data, as well as (c) enhanced customer awareness.

The City of Alhambra has started a meter replacement program to update conventional, manually read meters to AMI meters. Currently, the City is replacing meters according to meter reading routes and meter age, giving higher priority to older meters. To date, the City has completed AMI upgrades on a total of 2,700 meters;

The City of Alhambra is a retail water supplier that serves customers citywide. The City provides water service to an area approximately 7.2 miles in size with a current population of 83,921. The City serves 18,588 meters and service connections, of which residential connections make up nearly 90%, with some commercial, industrial and institutional demand.

the City has 18,652 meters and service connections. Grant funds made available through the WaterSMART program would provide valuable financial assistance to implement the City's meter upgrade program and allow for domestic and business use meters to be upgraded more quickly

AMI meters have exceptional accuracy at low to high flow conditions and transmit water usage data automatically, thereby enabling agencies to more easily detect leaks, improve customer billing accuracy, and avoid erroneous manual readings. In addition, the automation will reduce use of resources, including staff time and fuel for vehicles related to manual meter readings. User-friendly data portals will provide customers and agencies the ability to view water use in real time, identify low and high flow leaks, and track individual water use.

The City of Alhambra's AMI Replacement project will include the following major components:

1. Smart meters/smart endpoints: smart endpoints are installed on existing meters to collect and store water interval data, event alarms, and other usage data. The endpoint interfaces with, collects, stores, and transmits data from other devices. Two-way communication from the utility to the endpoint enables true on-demand consumption data.
2. Data collection network: A data collection network enables the communication of data sets between the endpoint and the utility at specified intervals or on demand.

3. Application software: This software manages the flow of communication and data being transmitted over the network. It retrieves data stored in each endpoint, consistently reports interval and consumption data, and stores it in a long-term database.
4. Meter data management software (MDMS): This software provides a repository for meter data and allows analysis of the collected data for usage profiling, leak detection, and other advanced functions. Customer Information Systems (CIS) can process data from MDMS to connection with customer billing systems.

Qualified contractor(s) be selected by the City of Alhambra will conduct meter replacements and/or upgrades with appropriate equipment, as well as procure and set up the related software.

D. EVALUATION CRITERIA

E.1.1. Evaluation Criterion A. Project Benefits (35 points)

Describe the expected benefits to the Category A applicant’s water delivery system.

The Improving Water Efficiency with Advanced Metering Infrastructure Project provides highly accurate, real-time meter reading capabilities and enhanced customer awareness to reduce water loss, increase water use efficiency and improve water system resilience. The project delivers customer access to a secure online portal to view and track water usage and demand, which will further improve water conservation and water use awareness.

Without advanced metering technology, the City’s aging existing touch-read, manual and AMR meters are fraught with numerous inefficiencies, including an inability to automatically detect leaks, erroneous meter readings, and the use of substantial resources to conduct on-site meter readings and data analysis. The proposed AMI system can provide notification to both City staff and customers of major and minor leaks and atypical patterns of use with high accuracy, thereby helping to reduce water losses.

The City of Alhambra water losses have been estimated at 6% of total water use, on average. Leaks occur in underground pipes and indoors due to faulty plumbing or other means, such as water left running, enter the municipal waste stream. A large portion of these estimated water losses are a result of undetected leaks, which could be identified and repaired in a timelier manner with implementation of the proposed project.

Unless customers personally monitor their water use and record their meter readings, leaks may go undetected until the next meter reading or until a customer receives an unusually highwater bill. Many low flow leaks may still go undetected under normal circumstances as they will not be apparent from water billing data. Further, it is difficult for customers to gauge whether their water conservation efforts have been effective until meter reading data has been collected and they receive their bill. The proposed project addresses these metering issues and is part of the

City of Alhambra’s efforts to increase water use efficiency and improve water management in its service area.

Conservatively, the project is expected to result in a water savings of approximately 8 acre-foot/year (AFY) by upgrading older water meters with new, more efficient “Smart Meters.” During the 20-year life cycle of the new meters, the project’s outcomes produce an estimated 160 AFY of water savings.

Water losses due to leaking water would be lost to the system in part upon seeping into the ground, evaporating, and/or flowing into drainage systems. It is important to note that a source of the water that Alhambra receives from the San Gabriel Valley Municipal Water District (SGVMWD) is State Water Project (SWP) water from the Sacramento-San Joaquin Delta where instream flows are vital to the ecosystem. With the implementation of this project, water that is saved from water conservation efforts through leak detection would result in less water needed to be brought in from the Delta. Water left in the groundwater basin itself would remain to enhance the reliability and sustainability of the groundwater resource, thus water savings would also be a direct benefit to the groundwater basin.

E.1.2. Evaluation Criterion B. Planning Efforts Supporting the Project (25 points)

The City of Alhambra maintains and updates an Urban Water Management Plan (UWMP) which is submitted to the California Department of Water Resources, in compliance with the Urban Water Management Planning Act in California Water Code. The UWMP is updated every five years. The UWMP guidelines require a specific set of demand management measures (DMMs) to be reported on in the 2015 UWMPs, including Water Waste Prevention Ordinances, Metering, Conservation Pricing, Public Education and Outreach, Programs to Assess and Manage Distribution System Real Loss, and Water Conservation Program Coordination and Staffing Support. Further, the UWMPs lay out agency goals for reducing or maintaining per capita water use to comply with water use targets required by the California Water Conservation Act of 2009, SBx7-7. This project is among the measures needed for optimizing water use efficiency. The 2020 City of Alhambra UWMP can be found at: <https://www.cityofalhambra.org/DocumentCenter/View/2672/City-of-Alhambra-2020-UWMP-FINAL-?bidId=>.

The City of Alhambra is a member agency of the San Gabriel Valley Municipal Water District (SGVMWD). SGVMWD completed an Integrated Resources Plan (IRP) in 2015, which emphasizes the importance of water conservation for managing water use. Please see <https://sgvmwd.com/supply-stewardship> for more information.

Lastly, the Water Plan is the State of California’s strategic plan for managing and developing water resources statewide for current and future generations. It provides a collaborative planning framework for elected officials, agencies, tribes, water and resource managers, businesses,

academia, stakeholders, and the public to develop findings and recommendations and make informed decisions for California's water future. The plan is updated every five years.

E.1.3. Evaluation Criterion C. Implementation and Results (20 points)

Task 1. Project Management, Administration and Reporting

Project management will be provided by appropriate City of Alhambra Utilities Department staff to ensure successful project implementation. Activities will include project administrative oversight, working with vendors to manage meter purchases, managing consultants, and conducting meetings as necessary to discuss project progress. The City will also outreach to customers with schedules for meter replacements and educate them about the important system upgrades and provide user-friendly materials/information about the use and benefits of the new technology.

In addition, grant administration will be performed to execute the grant agreement, ensure compliance with grant requirements, prepare and submit necessary supporting grant documents and provide coordination with the grantee, project partners and the Reclamation grant manager. Assistance will be prepared and submitted regularly in accordance to the grant agreement.

Task 2. Environmental Compliance and Permitting

The City of Alhambra has determined that activities of the AMI replacement project do not constitute a “project” under the California Environmental Quality Act (CEQA). Based on review of Reclamation’s NEPA Handbook, this project will qualify for a categorical exclusion under the National Environmental Policy Act (NEPA). Upon award notification, the City of Alhambra will file applicable environmental and cultural resources compliance documentation for state and Federal regulations.

The City of Alhambra has evaluated potential permits needed for the project and determined that replacing water meters with a similar piece of equipment did not require permits.

Task 3. Vendor Procurement

This task includes the activities necessary to select a qualified vendor and secure a contract for the AMI system, including soliciting bids and formal bid reviews. The City of Alhambra will follow its procurement policy protocols to select a qualified vendor and to purchase supplies for the AMI system needs.

Task 4. AMI Equipment and Software Installation

This task includes the purchase and installation of AMI equipment and software, including transmitters and meter retrofits, network set up and data management system software. Activities implemented under this task include the following:

- Purchase of AMI materials and supplies
- Remove and replace existing meters

- Upgrade existing meters with AMI technology
- Installation of communication systems to support the AMI systems
- Final testing and implementation
- Staff training
- Community outreach
- Data management

IMPLEMENTATION SCHEDULE

#	Task	Start Date	End Date
1	Project Management, Administration and Reporting	March 1, 2025	February 28, 2026
2	Environmental Compliance and Permitting	July 1, 2025	September 30, 2026
3	Vendor Procurement	July 1, 2025	October 31, 2026
4	AMI Equipment and Software Installation	December 1, 2025	February 28, 2026

SECTION 2. BUDGET NARRATIVE

A. FUNDING PLAN

The City of Alhambra is requesting \$100,000 in Federal grant funds, and will contribute a non-Federal cost share of \$111,115, for a total project cost of \$211,115. The cost share will be provided by City of Alhambra Water Enterprise Funds as a monetary contribution of \$111,115 toward supplies and contractual costs. The Water Department operates financially as an enterprise in which all the costs of running the system are paid by water rates, service charges, and related revenues. Monetary contributions for the Improving Water Efficiency with Advanced Metering Infrastructure Project are approved and allocated in the City of Alhambra Capital Improvement Plan for FY 2023-2027. All match is secure.

B. BUDGET PROPOSAL

Budget Item Description	Computation		Quantity Type	Recipient Funding	Federal Funding	Total Cost
	Unit Cost	Quantity				
Salaries & Wages						
<i>Not Applicable</i>						
Fringe Benefits						

<i>Not Applicable</i>						
Travel						
<i>Not Applicable</i>						
Equipment						
<i>Not Applicable</i>						
Supplies						
5/8" Sensus SRII Meters	\$137	251	Each	\$34,387		\$34,387
1" Sensus SRII Meters	\$211	207	Each	\$43,677		\$43,677
520m Single Port Smartpoint	\$109	458	Each		\$49,922	\$49,922
Contractual						
AMI Water Meter Installation			Lump Sum	\$33,051		\$33,051
AMI Software and System Integration			Lump Sum		\$50,078	\$50,078
Other						
<i>Not Applicable</i>						
Indirect Costs						
<i>Not Applicable</i>						
Total Project Costs				\$111,115	\$100,000	\$211,115
Percentage Contribution by Funding Source				53%	47%	100%

C. BUDGET NARRATIVE

Salaries & Wages

No salaries and wages budget is included in the project cost.

Fringe Benefits

No fringe benefits budget is included in the project cost.

Travel

No travel budget is included in the project cost.

Equipment

No equipment budget is included in the project cost.

Supplies

Materials and supplies costs make up the largest portion of project cost and consist of meter equipment for implementation of the AMI system. The City will purchase the supplies from a qualified vendor. Installations performed by contractors are described Contractual costs below. Based on the current inventory of meters in the proposed project area, it is estimated that 251 meters will require 5/8” meters at \$137/each for a total cost of \$34,387; and 207 meters will require 1” meters at \$211/each for a total cost of \$43,677. Single port Smartpoints will be purchased for all 458 meters at \$109 each for a total cost of \$49,922. Sales tax of 10.25% is

included in these calculations. The City of Alhambra has estimated the cost of meter materials and supplies based on quotes from its current vendor, Aqua-Metric.

Contractual

The City of Alhambra will be contracting out the work for AMI installation and customer portal software set up. For the meter installation, the cost is based on a statement of work from a local provider to change (251) 5/8" meters at \$69/meter and (207) 1" meters at \$76/meter for a total line-item cost of \$33,051. The AMI software and system integration includes set up of the software system with CIS integration and staff training as well as the launch of real-time access for AMI-metered customers for \$50,078. These costs have been estimated based on quotes from vendors Technology Systems for Meter Installation and Aqua-Metric for Customer Portal.

Environmental and Regulatory Compliance Costs

The project is anticipated to be exempt from CEQA and categorically excluded from NEPA and will therefore require minimal effort for filing applicable documentation. The City of Alhambra will not be seeking reimbursement for staff time related to this effort. No permits are required for implementation of the project. Therefore, no budget is included for this category.

Other Costs

No other costs are included in the project cost.

Indirect Costs

No indirect costs are included in the project cost.

SECTION 3. ENVIRONMENTAL AND CULTURAL RESOURCES COMPLIANCE

The City of Alhambra has determined that activities of the AMI replacement project do not constitute a “project” under the California Environmental Quality Act (CEQA). Based on review of Reclamation’s NEPA Handbook, this project will qualify for a categorical exclusion under the National Environmental Policy Act (NEPA). Upon award notification, the City of Alhambra will file applicable environmental and cultural resources compliance documentation for state and Federal regulations.

SECTION 4. REQUIRED PERMITS OR APPROVALS

The City of Alhambra has evaluated potential permits needed for the project and determined that replacing water meters with a similar piece of equipment did not require permits.

SECTION 5. OVERLAP OR DUPLICATION OF EFFORT STATEMENT

There is no overlap between the proposed project and any other active or anticipated proposals or projects in terms of activities, costs or commitment of key personnel. The proposal submitted under this program does not duplicate any proposal or project that has been or will be submitted for funding consideration to any other potential funding source.

SECTION 6. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Per 2 CFR §1402.112, “Financial Assistance Interior Regulation,” there is no actual or potential conflict of interest existing at the time of submission.

SECTION 7. UNIFORM AUDIT REPORTING STATEMENT

The City of Alhambra expended \$750,000 USD or more in Federal award funds and is required to submit a Single Audit report. The City of Alhambra’s Employer Identification Number (EIN) is 95-6000665. The most recent report is available for the fiscal year ending June 30, 2020 at <https://www.cityofalhambra.org/DocumentCenter/View/3047/Single-Audit-of-Federally-Assisted-Grant-Programs-June-30-2020-PDF>.

SECTION 8. CERTIFICATION REGARDING LOBBYING

The City of Alhambra is requesting \$100,000 or less in Federal funding through this grant application and certification to statements found in 43 CFR §18, Appendix A. do not apply

SECTION 9. LETTERS OF SUPPORT

San Gabriel Valley Municipal Water District provided a letter expressing strong support for the City of Alhambra’s Improving Water Efficiency with Advanced Metering Infrastructure Project and the application for funding through the Bureau of Reclamation’s WaterSMART Small-Scale Water Efficiency Projects for Fiscal Years 2024 and 2025.

SECTION 10. OFFICIAL RESOLUTION

The City Council of the City of Alhambra adopted a resolution authorizing staff to apply for a WaterSMART grant, to execute a cooperative agreement with the Bureau of Reclamation for implementation of the project and verifying the City’s funding capability at its City Council meeting on January 8, 2024. A copy of the signed resolution is provided in Appendix B.

SECTION 11. UNIQUE ENTITY IDENTIFIER (UEI) AND SYSTEM FOR AWARD MANAGEMENT (SAM)

The City of Alhambra is registered in the System for Award Management (SAM) under the Unique Entity Identifier (UEI) is LJ86AXRK1PN7. The City will maintain an active SAM registration with current information at all times during which it has an active Federal award or plan under consideration by a Federal award agency.

APPENDIX A - LETTER OF SUPPORT



January 11, 2024

Bureau of Reclamation
Financial Assistance Operations Section
Attn: NOFO Team
P.O. Box 25007, MS 84-27133
Denver, CO 80225


Subject: Support for the City of Alhambra AMI Meter Replacement Project

To Whom It May Concern:

On behalf of the San Gabriel Valley Municipal Water District (SGVMWD), we would like to express our strong support for the City of Alhambra (City) Advanced Metering Infrastructure (AMI) Meter Replacement Project, and the application for funding through the Bureau of Reclamation's WaterSMART Small-Scale Water Efficiency Projects for fiscal year 2024 and 2025 (R24AS00059).

The City's AMI Meter Replacement Project is an effort to increase water use efficiency and reduce water loss through the purchase and installation of new water meters for their service areas. The City of Alhambra is a member agency of the SGVMWD. The SGVMWD imports State Water Project (SWP) which it provides to the member agencies by groundwater recharge. The member agencies then distribute water directly to customers. As a region reliant on groundwater as its primary source, and given recent drought conditions, there is a vital need for the agencies to manage their resources as efficiently as possible.

The City of Alhambra is looking to implement Phase 3 of the AMI meter replacement program which includes the purchase and installation of 458 new water meters for residential, commercial, and irrigation users, and the purchase and implementation of a customer portal software. The purpose of the AMI program is to increase water conservation and water use efficiency by providing real-time water consumption data to the City and its customers. This AMI meters will improve the City's ability to detect leaks, audit water usage, and accurately meter usage at each connection.

 (626) 969-7911

 1402 N. Vosburg Dr., Azusa, CA 91702

 info@sgvmwd.com

Board of Directors:

Mike Eng
Bruce H. Knoles
Mark R. Paulson
Steven T. Placido, DDS
Miles L. Prince

Darin Kasamoto
General Manager

Steve Kiggins
Assistant General Manager

Benefits of the project include the following:

- The project improves water conservation by increasing customer understanding of their water uses compared to neighbors, leak detection enabled by real-time water consumption data, and public education through water audits.
- The project addresses the water-energy nexus through reduced water use through conservation which provides a linear reduction in energy use associated with source production, conveyance, and treatment requirements.
- The project provides benefits to endangered species as endangered species recovery is maintained by reducing water consumption.
- The project advances the AMI meter replacement effort in the City of Alhambra which has successfully purchased and installed 5,200 AMI meters.

We strongly urge your thoughtful consideration of the City of Alhambra AMI Meter Replacement Project. Thank you for the opportunity to express our support.

Sincerely,



Darin Kasamoto
General Manager
San Gabriel Valley Municipal Water District

 (626) 969-7911

 1402 N. Vosburg Dr., Azusa, CA 91702

 info@sgvmwd.com

APPENDIX B AUTHORIZING RESOLUTION TO APPLY FOR BUREAU OF RECLAMATION FUNDS

ORIGINAL

RESOLUTION NO. R2M24-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALHAMBRA, CALIFORNIA APPROVING THE AUTHORITY TO FILE AN APPLICATION WITH THE UNITED STATES BUREAU OF RECLAMATION FOR THE WATERSMART SMALL-SCALE WATER EFFICIENCY GRANT PROGRAM

WHEREAS, the United States Bureau of Reclamation has requested proposals for WaterSMART Small-Scale Water Efficiency Grant Program, a cost-shared program that funds water use efficiency programs of eligible municipal water utilities (among others); and

WHEREAS, the City's Capital Improvement Plan includes a multi-year Advanced Meter Infrastructure project to replace existing water meters throughout the City with automated meters; and

WHEREAS, the City of Alhambra ("City") desires and intends to finance expenditures to implement a system-wide meter replacement program; and

WHEREAS, the City is seek grant funding from the Bureau of Reclamation to fund advanced metering infrastructure meter replacement at various locations within its service area; and

WHEREAS, the City has the capability to provide the amount of funding specified in the funding plan; and

WHEREAS, the City will work with the Bureau of Reclamation to meet established deadlines and comply regulations for entering into a grant or cooperative agreement.

NOW, THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF ALHAMBRA HEREBY:

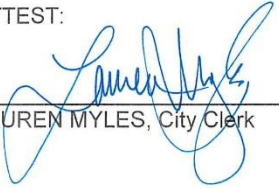
1. Authorizes the submittal of an application to the United States Bureau of Reclamation for the WaterSMART Small-Scale Water Efficiency Grant Program; and
2. Appoints the City Manager, or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of projects or program.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Alhambra at a regular meeting held on the 8th day of January, 2024.



ROSS J. MAZA, Mayor

ATTEST:



LAUREN MYLES, City Clerk

I HEREBY CERTIFY that the above and foregoing resolution was duly passed and adopted by the Alhambra City Council on the 8th day of January, 2024, by the following vote, to wit:

AYES: LEE, MALONEY, PÉREZ, ANDRADE-STADLER, MAZA
NOES: NONE
ABSENT: NONE



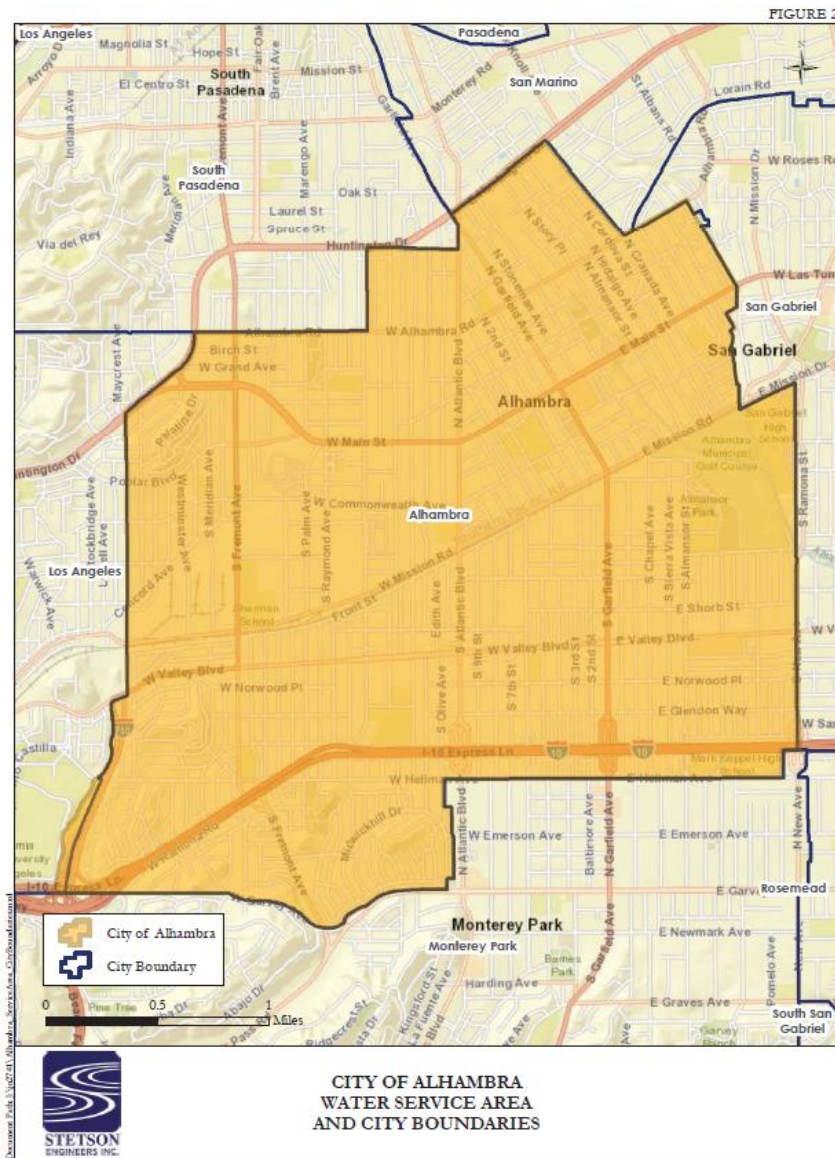
LAUREN MYLES, City Clerk

AREAS AFFECTED

City of Alhambra Advance Metering Infrastructure (AMI) Project

The City of Alhambra is a retail water supplier that serves customers citywide. The City was officially incorporated in 1903 and provides water service to an area approximately 7.2 miles in size with a current population of 83,921. The City is located in Los Angeles County, California. The City is located approximately 8 miles east of downtown Los Angeles. The City is bounded by the City of Los Angeles to the west, City of Monterey Park to the south, City of San Gabriel to the east, and the Cities of South Pasadena and San Marino to the north.

The census tracts encompassed by the project area include Disadvantaged Communities located in the following census tracts: 4803.04, 4809.01, 4809.02, 4809.03, 4810.01, 4810.02, 4815.00, 4816.03, 4816.04.



Vicinity Map

