

Reclamation Manual

Policy

7-2662 (XX-2021)
Bureau of Reclamation



CERTIFICATION FOR SEPARATING EMPLOYEES	Name of Employee
	Region/Office
<p>This form is filled out by all Reclamation officers and employees who are leaving Reclamation.</p> <p>Your attention is directed to certain statutory prohibitions for employees who leave the employment of the U.S. Government. These portions are summarized below.</p>	
<p>I am / am not transferring to another Federal government agency. I am / am not a financial disclosure filer (OGE 278 / OGE 450).</p> <p>Employees who plan to work (including volunteer work) for an entity that does business with the Department of the Interior must receive individually tailored advice from an ethics official. Former employees may receive advice from an ethics official.</p> <p>I do / do not plan to work for an entity that does business with the Department of the Interior, including volunteer work.</p>	
A. POST-EMPLOYMENT RESTRICTIONS, 18 U.S.C. 207, stipulates that after being been employed by the United States:	
<ol style="list-style-type: none"> 1. 207(a)(1). At any time after employment has ceased, a former Government employee shall not knowingly make any communication to our appearance before, with the intent to influence, any officer or employee of any department, agency, court of the United States or the District of Columbia, in connection with a particular matter involving a specific party or specific parties in which the United States is a party or has a direct or substantial interest, and in which while employed, the former Government employee participated personally or substantially. 2. 207(a)(2) Within two years, after employment has ceased, a former Government employee shall not knowingly make, with the intent to influence, communication to or appearance before any officer or employee of the United States Government on behalf of any other person in any matter in which the United States is a party to or has a direct and substantial interest, which matter was pending under the former employee's official responsibility during the last year of Government employment and which involved specific parties at the time it was pending. 3. 207(b) Any former employee of the Government who personally and substantially participated in ongoing trade or treaty negotiations on behalf of the United States within the one-year period preceding his or her termination from Government service, and had access to information concerning the trade or treaty negotiations which is exempt from disclosure under 552 of Title 5, shall not on the basis of that information, knowingly represent, aid or advise any other person except the United States concerning such ongoing negotiation for a period of one year after his or her employment with the United States ended. 4. 207(c) Within one year after employment has ceased, Senate confirmed Presidential appointees employed at a rate of pay specified on the Executive Schedule (Ex) levels I through V, employees whose rate of basic pay is equal to or greater than the rate of basic pay (or level V of the Executive Schedule and officers in the Commissioned Corps assigned to any pay grades of 07 or above, are restricted from knowingly making with the intent to influence, any communication or appearance before FDA on behalf of any other person, in connection with any matter on which the person seeks official action by FDA. 5. 207(f) For a period of one year after Government employment has ceased, any former employee who was employed at the pay level described in 207(c) may not represent, aid or advise a foreign entity with the intent to influence a decision of any officer or employee of any Department or Agency of the United States, in carrying out his or her official duties. 	
B. 42 U.S.C. 2102 and 2104, Federal Procurement Policy prohibits:	
<p>Current or former employees from knowingly disclosing contractor bid or proposal information or source selection information to anyone not authorized to receive such information.</p> <p>Employees from accepting compensation from a contractor within one year after the employee worked on a contract for the same contractor in excess of \$10 million.</p>	
CERTIFICATION	
<p>(Once signed, submit to a Reclamation Ethics Official. After reviewing this form and providing tailored guidance, if applicable, the ethics official will sign off on block 10 of 7-2642.</p> <p>I certify, that:</p> <ol style="list-style-type: none"> 1. I have received a copy of Title 18 U.S.C. 207 "Restrictions on Former Officers, Employees, and Elected Officials of the Executive and Legislative Branches", and 2. I understand that I am personally responsible for complying with all Federal conflict of interest statutes including those restrictions on post-employment activities cited above. 	
Signature	Date